

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
January 12, 2017
LCS Library – 6:00 PM

Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Gary Nicholson, President	Scott Rickett
Deanna Lothrop, Vice President	Terry Countryman
Sherri Wilson, District Clerk	Kathy Dyer

MEMBERS EXCUSED:

Ray McIntosh
Lynn Reichert

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official
Deborah Wilkinson, Administrative Intern

ADMINISTRATORS EXCUSED:

Barry Davis, Principal

OTHERS PRESENT: Irene Sullivan; Karen Jessman; Michele Bariteau; Niki Monaco; Pam Murray; Traci Harris; Becky Countryman; Beth Faulkham; Sarah McClusky; Christina Trottier; Bridgette Stumpf; Lucinda Elliott; Chelsea Malloy; John Ososkalo; Joy Seymour; Janice Shepard.

PRESENTATIONS:

- What's New in Pre-K: Mrs. Irene Sullivan, Mrs. Pam Murray, Mrs. Traci Harris-Speech Therapist from Building Blocks Agency, and Ms. Niki Monaco – Occupational Therapist from Building Blocks Agency presented information on the importance of respiratory activities to strengthen core muscles in young children. Ms. Monaco demonstrated the use of a belly ball, while Mrs. Sullivan demonstrated and reported on a few of the techniques she currently uses in her classroom. Mrs. Sullivan and Mrs. Murray reported they see a marked improvement in their students' ability to focus and stay on task by using these techniques.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Scott Rickett - Motion is approved 5 – 0.

1. Approval of Minutes:

- December 8, 2016 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- January 23, 2017: American Red Cross CPR/AED Staff Training, Sherri Wilson – LCS STEM Lab – 3:00 - 6:00 pm

3. Conferences and Workshops:

- January 9, 2017: Katie Perkins – FOSS Science Training #3 – Belleville Henderson CSD – 9:00 am- 2:00 pm
- January 9, 2017: Alanni Piroli – Career Day Training #2 – Thousand Island CSD – 12:00-3:00 pm
- January 10, 2017: Deborah Wilkinson – SUNY Oswego Diversity Seminar – Watertown CSD – 12:00 – 6:00 pm
- January 12, 2017: Michael Gebo – North Country Tech Coordinators Meeting – Jeff-Lewis BOCES – 10:00 am
- January 27, 2017: Melissa Malone – STEM Training #3, Balance and Motion - Belleville Henderson CSD – 9:00 am- 2:00 pm
- February 6, 2017: Margaret Brennen/Bridgette Stumpf – FOSS Science Training - Belleville Henderson CSD – 9:00 am- 2:00 pm
- February 14, 2017; March 20, 2017: Katie Perkins – FOSS Trainings # 4 & 5 - Belleville Henderson CSD – 9:00 am- 2:00 pm
- March 10, 2017: Beverly Perry – Administrative Breakfast – Hilton Garden Inn, Watertown – 8:30 am – 3:00 pm

Approval of Financial Reports: November 2016

- School Business Report – (Verbal)
- Treasurer's Report, November 2016
- General Fund Warrant #14

- General Fund Supplemental Warrant #15
- School Lunch Fund Warrant #11
- Federal Fund Warrant #15

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** Karen Jessman commented, in regard to the findings of the Office of the State Comptrollers Audit Report, questioning why the district continues to raise taxes; cut positions and not refill them, and cut programming? Superintendent Morrison and District Business Official, Sandra Rooney addressed Mrs. Jessman's questions and concerns stating the reasons behind the measures taken to insure the continued fiscal stability of the district. They further reviewed areas in which the district will focus on, to maintain the Lyme Central School Fund Balance Plan, moving forward.
2. **Ongoing Agenda Items:**
 - 2016-17 Budget Discussion
 - Bond Purchases, Pros and Cons
 - Capital Fund Balance Vote
3. **Board Information:**
 - Joint Board Meeting between Town of Lyme; Village of Chaumont; Lyme Central School - January 26, 2017 – 6:00 pm
 - JLSBA Launch-a-Leader Event – February 2, 2017 – Maggie's on the River – 5:00-7:30 pm (Registration due by January 19, 2017)
 - National Honor Society Recognition Program – March 29, 2017 – Watertown High Auditorium – 6:00 pm.
4. **Board Information, LCS Events:**
 - December 15 - 19, 2016: Fundraiser, Student Council/Julianne Oliver – Candy Cane Grams - LCS Cafeteria during 5th and 6th period lunches
 - January 9 - 25, 2017: Fundraiser, Class of 2018 Wilkinson/Teachout – Water Bottle Sale
 - January 24, 2017: Field Trip JLCMTA Elementary Bi-County Band, Michele Bariteau – South Jefferson CSD – 9:00-2:00 pm
 - February 3, 2017: Revised - Mad City Money, Grades 8 & 9, Alanni Piroli – LCS Gymnasium – 8:00 am – 2:30 pm
 - February 17, 2017: Dental Health Presentation, Gr. PreK-2 – Irene Sullivan/Watertown Dentistry – 8:30 am -12:00 pm
5. **Board Discussion/Action:**

The Board heard and discussed information from Deborah Wilkinson regarding the location of the 2017 Junior Prom, to be held on a tentative date of May 20, 2017.

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve the location of the 2017 Jr. Prom to be held at The Loft at Thousand Island Winery on May 20, 2017 from 6:00 - 9:00 PM. With this being duly noted, the winery will be closed and inaccessible to the students during this time. Chaperones for this event will be: Deborah Wilkinson; Adrienne Teachout; Katie Perkins; Stasse Perkins, and Ann Marie Hyde.

Motion for approval by Deanna Lothrop, seconded by Kathy Dyer, with motion approved 5 - 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve the American Red Cross CPR/AED training to be held on: January 23, 2017 from 3:00 - 6:00 pm. Training to be held in the LCS STEM lab for staff members. The cost will be \$27.00 per person per course.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 5 - 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to accept a donation to the VanDoren Scholarship Fund in memory of Kenneth VanDoren from:

- Clara VanDoren - \$25.00

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 – 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to accept a donation to the Lyme Central School Scholarship Fund from:

- Town of Lyme Lions Club - \$1,500.00

Motion for approval by Terry Countryman, seconded by Deanna Lothrop, with motion approved 5 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve the field trip request submitted by Barry Davis, for grades 6-8 to attend the performance of Wicked at the Landmark Theatre in Syracuse, NY on March 16, 2017. Students will be chaperoned by: Barry Davis, Lorraine Caramanna, Deborah Wilkinson, Helen Timmerman, and Beth Wagenaar.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 5 - 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve the transfer of funds between accounts, to be distributed as follows:

- \$49,688.00 from account A1240.15 to account A1240.4
- \$52,889.00 from account A1310.15 to account A1310.4
- \$18,136.00 from accounts A1620.4(\$8,136.00); A1620.41(\$5,00.00); A1620.46(\$5,00.00) to account A1620.2

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 - 0.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve, pending approval from the Mohawk Regional Information Center Board, the equipment disposal of 37 items from the IT Department deemed unusable or unwanted. Detailed list of items reviewed prior to this meeting.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 5 – 0.

12. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve the adoption of the following Board Policy:

- #0016 – Instruction and Employment of HIV Infected Individuals

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 5 - 0.

13. **Board Action:**

BE IT RESOLVED, that the Lyme Central School District Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 5 – 0.

ADMINISTRATIVE REPORTS:

Director of Pupil Services Report
Superintendent Report
School Health Report
School Health Report
Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

14. Correspondence Log
15. Calendar of Events, January 2017

RECOMMENDATIONS AND ACTION

16. Board Action:

Personnel Changes as listed:

- **Salary rate adjustment for 1 FTE Cleaner position following probationary period**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Scott Rickett, and seconded by Deanna Lothrop
Motion is approved 5 - 0.

(A) Retirements: None at this time(B) Resignations as listed: None at this time(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Donna Brown	1 FTE Cleaner	\$10.50 per hour	End of probationary period	January 14, 2017

(D) PAID Coaching Appointments as listed: None at this time**Coaches possess the following [as mandated by NYSED:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

17. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **None at this time**

ITEMS FOR NEXT MEETING – February 9, 2017

- Budget Discussion
- CSE data in regard to # of students and services ratios
- RISE Program financials – What amount was spent on trainings, how money was distributed, and what money remains if any. Note: this information may not be available by this date

EXECUTIVE SESSION: There was no Executive Session held.

Motion for Adjournment: **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 5 – 0.
Time adjourned, 7:19 PM.

Respectfully submitted:

 Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, January 12, 2017
- All minutes are unofficial until approved by the Board of Education